

London Borough of Brent
Audit & Standards Advisory Committee – Action Log February 2024

Meeting Date	Agenda No.	Item	Actions	Lead Officer and Timescale	Progress
6 December 2023	4	Minutes of the previous meeting and Action Log.	Action log and minutes to be updated accordingly. A blank Forward Plan to be provided to the Chair and Lead officers to support the forward planning for 24/25.	Natalie Connor December 2023	Completed – 13 December 2023 To be removed from action log.
	8	Treasury Management Strategy 2024/25	The Committee requested that a background report on the current state of the green bonds market was provided at a future Committee.	Amanda Healy March 2024	Update to be provided to the Committee at the Committee meeting in March 24.
			The Treasury Management Strategy to be presented back to the Committee once completed.	Amanda Healy (date tbc)	In progress – the strategy continues to be updated; the Committee will be advised when it is ready to be presented back to the Committee.
	9	Internal Audit Interim Report 2023/24	KPI's around outstanding actions/trends and implementation dates of agreed management response actions to be included in the next iteration of the report.	Darren Armstrong June 2024	Ongoing – to be included when the next Internal Audit Report comes to the Committee in June 2024.
			Clarification to be sought in relation the reactive site visits for Licensing Inspections.	Darren Armstrong	Completed – Information from Simon Legg, Head of Regulatory Services

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					sent to Members on 11 December 2023. To be removed from action log.
	10	Interim Counter Fraud Report 2023/24	The Committee to receive a breakdown of the Fraud team's time spent on cases other than Blue Badge fraud.	Darren Armstrong February 2024	Update to be provided at the next Committee in Feb 24.
	12	External Audit Progress Report and Sector Update	Grant Thornton to update the Committee in relation to the progress in resolving the minor objections received.	Sophia Brown/Sheena Phillips (Grant Thornton) February 2024	Update to be provided at the next Committee in Feb 24
			Grant Thornton to provide an update on the 23/24 audit including an audit plan	Sophia Brown/Sheena Phillips (Grant Thornton) February 2024	Update to be provided at the next Committee in Feb 24
26 September 2023	7	To review performance & management of i4B Holdings Ltd and First Wave Housing Ltd	Chair and Vice Chair to seek the views from the Chairs of Brent's Scrutiny Committees in relation to the addition of the scrutiny of i4B and First Wave Housing on future scrutiny work plans	David Ewart/Councillor Chan February 2024	In progress. One of the Scrutiny Chairs had not been available to meet, however a further meeting was being arranged, with an update to be provided at the next Committee meeting in Feb 24.
	8	Strategic Risk Register	Officers to consider how the Committee will receive assurance over other key risk areas that aren't reflected in the Strategic Risk	Darren Armstrong March 2024	In progress Further update to be provided when the

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			Register, including Climate Change and revenue risks.		Strategic Risk Register next comes to the Committee in March 24.
		Review the Committee's Forward Plan	Future planning to consider the management of agenda items to allow Members to focus on providing an appropriate level of challenge on the substantive items (Minesh Patel, Darren Armstrong, Debra Norman, Chair & Vice-Chair)	Minesh Patel/Debra Norman/Darren Armstrong/David Ewart (Chair) and Councillor Chan (Vice Chair)	In Progress Planning for the 24/25 Forward Plan had started with an update to be provided at the next Committee meeting in Feb 24.
7 Feb 2023	11	Auditor's Annual Report on the London Borough of Brent	The Committee accepted the External Auditor's recommendation to ensure timely implementation of the CIPFA Financial Management code requirements and would receive regular updates	Minesh Patel	In Progress The Committee was advised that Cabinet had been receiving regular updates, an update would be provided to the Committee at the next meeting in Feb 24.